

# The Ancaster Wedding Show

Contract for exhibit space at the August 25, 2019 Ancaster Wedding Show from 11am until 3pm at the Ancaster Fairgrounds. Exhibitor space is on a first come first serve basis.

Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_  
 Postal \_\_\_\_\_ Website \_\_\_\_\_ Product/Service \_\_\_\_\_

**Booth Number:** First Choice \_\_\_\_\_ Second Choice \_\_\_\_\_ Third Choice \_\_\_\_\_

EXHIBIT SPACE		RATE	Total
10 x 5 Showcase		\$250.00	\$
10 x 10 Showcase		\$425.00	\$
10 x 20 Double Showcase		\$775.00	\$
Electricity		<b>NO CHARGE</b>	
VIP Bag (25) (Vendor non flyer Advertising)		<b>NO CHARGE</b>	
Swag Bag Inserts (100) (Vendor Flyers)		<b>NO CHARGE</b>	
Table & Linens - <b>Selection Required</b>	YES/NO	<b>NO CHARGE</b>	\$
Door Prize Donation	YES/NO	<b>NO CHARGE</b>	
Fashion Show Fee - Parade of Gowns (1:30pm)		\$350.00	\$
SUB-TOTAL			\$
HST (13%) - 71791 0319 RT0001			\$
TOTAL DUE			\$

Please circle form of payment: Cheque Credit Card Cash E-transfer

Credit Card: Number: \_\_\_\_\_ Expiry: \_\_\_\_\_ CVV: \_\_\_\_\_

**I have read and fully understand the terms, conditions and regulations. The Exhibitor hereby agrees to abide by the Terms & Conditions, attached. By signing this form, this will act as a binding contract. Return pages 1, 2 & 3 of this contract, proof of insurance and payment to: ancasterweddingshow@outlook.com OR mail to: 117 Lake., St. Catharines, ON L2R 5X9**

**Cheques payable to: Blauwe Watters Events Etransfers send to: ancasterweddingshow@outlook.com**

**I authorize Blauwe Watters Events to charge my credit card, listed above, for the services on this contract**

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

MANAGEMENT ONLY: DATE RECEIVED \_\_\_\_\_ Chq# \_\_\_\_\_ E transfer Confirmation \_\_\_\_\_

**TERMS, CONDITIONS AND REGULATIONS Floorplan will follow. First come first serve basis. Order will be kept in terms of booth selection.**

Move in times are Saturday August 24th 5-9pm and Sunday August 25, 2019 from 8:00am to 10:30am only. No exhibitor will be allowed to set up if arriving after 10:30am. No refund provided.

Move out is immediately following the show at 3:00pm. Teardown is not permitted to begin until 3:05pm.

Exhibitors may not share a showcase. Exhibitors may however collaborate in a double showcase but will each be charged per single booth.

Exhibitors may not promote any non exhibiting businesses within their showcase. Any exhibitors found doing so will be asked to leave. No refund provided.

**Attendee List:** All exhibitors are responsible to obtain guest contact information. Guests of the Ancaster Wedding Show will have the ability to opt in by subscribing to our exhibitor mailing list and/or AWS newsletter /Blog. Should they opt in your company will be provided with their information. Your email communication must have an "unsubscribe" link included. This information may not be shared with a 3rd party.

Social Media: Exhibitors of the Ancaster Wedding Show are responsible to promote the event via social media platforms. All ads will be provided to each exhibitor to post/share. We appreciate your support. Postcards will be provided to each exhibitor to distribute as they see fit or place in their storefront. Discount coupon will be provided and exhibitors are responsible to email to their contacts to invite them to the show. This support will compliment the advertising campaign of radio, tv, print, online, social media.

Each exhibitor is required to display the Ancaster Wedding Show exhibitor emblem on their site with a link to [www.ancasterweddingshow.com](http://www.ancasterweddingshow.com). This ad will be provided to your company once the application is approved.

If you wish to provide a prize please contact us. Each company that provides a prize will be featured on our AWS prize page. Golden showcase prizes, prizes valued more than \$200, will be provided a larger image. The Cupcake Dive sponsorship receives a large banner on the Cupcake Dive page, as well as, acknowledgement at the show by the emcee during the dive. Swag and VIP inclusions must be provided on set up day, directly to the front reception. Please notify show of inclusion to be added to the site

**During the show each exhibitor is responsible for their booth and it's contents. Any showcase left untidy will be invoiced for clean up. \$50.00**

No candles are allowed, only floralytes. No tape allowed on floor surface.

The exhibitor releases the show managers, or any of its staff from any injury or damage endured by the exhibitor or exhibitors agents and for any personnel and employees of Ancaster Fairgrounds.

The exhibitor releases the show managers from all liability and responsibility for any theft or damage to goods included in the display, or done to the premises before, during or after the show.

Management of the facility and the show retain the right to ask any vendor to vacate or leave the premise upon request at any time. Facility owners and/or the show managers are not responsible for any loss of business or personal income incurred by the tenant due to the removal, cancellation or movement of their display.

Final exhibitor approval is determined at the discretion of show management.

Exhibit space will be assigned by Show Management according to the date on which the application is received. Show Management reserves the right to relocate space of exhibits which may be affected by a change in the floor plan.

Show Management's determination with respect to assignment of exhibit space is to be binding on all parties.

Exhibits shall be so arranged as not to obstruct the general view nor hide the exhibits of others. Plans for specially built displays not in accordance with regulations should be submitted to Show Management before construction is ordered.

Any exhibitor that dismantles their booth prior to show conclusion will be asked to stop and will not be invited back to the show.

**CANCELLATION :** Should an Exhibitor decide to withdraw his participation the Show Management shall have the right to retain full payment by the Exhibitor. No refunds will be given.

**SUBLETTING OF SPACE :** The Exhibitor shall not assign, sublet or apportion the whole or any part of the space assigned to him or have representatives, equipment or materials from other firms than his own in his assigned exhibit space.

**INSTALLATIONS AND DISMANTLING OF EXHIBITS:** Exhibitor agrees to abide by the schedule for setting up and dismantling. Pipe and drape will be set up prior to move in times. The Exhibitor shall not remove any part of his display until the show is officially closed. The Exhibitor shall be responsible for any expense incurred by Show Management and caused by the Exhibitor's or his agents delay in removing exhibit material or equipment at the close of the show.

**Vendor Initial** \_\_\_\_\_

LIABILITY : The Show Management will take measures necessary to protect the Exhibitor's property. However the Show Management cannot be held responsible in any way for damage to the Exhibitor's property or for any injuries suffered, whatever may be the nature or the cause of the damage or accident, insulting authorized material handling under Show Management supervision. The Exhibitor guaranteed the Show Management and any contributing sponsor, association, and the leasing venue against all claims and actions due to actions or omissions by the Exhibitor, his employees, or agents, due to the movement from any person making claims or taking action be it the Exhibitor, his employees, his agents or third parties. N.B. The word "damage" to the Exhibitor's property also includes theft or burglary of the Exhibitor's property. Please provide proof of insurance along with exhibitor contract.

OPERATION: The Exhibitor will keep his exhibit open and staffed at all times during the show hours. The Show Management reserves the right to restrict exhibit to a maximum noise level, and to suitable methods of operation, and display of materials. If for any reason an exhibit or its content are deemed objectionable by Show Management, the exhibit will be subject to removal. This reservation includes persons, things, conduct, printed matter, or any item or attire which the Show Management may consider objectionable to the show's well being. In the event such an eviction restriction is enforced, Show Management will not be liable for refunding rental fees or funds paid for exhibit equipment rental, except at its own discretion.

DECORATION: The Exhibitor is entitled to make full use of exhibit space only. He will not insert nails, hooks, tacks, screws or other similar items in the property of the leasing venue (i.e. walls, floors or objects). No painting of the floor of the premises is permitted. The Exhibitor will be held responsible for any damage caused by his employees or agents.

**Fine assessed by Show Management and may also include having exhibitor terminate participation in the Show.**

Show Management cannot be held liable if competitive Exhibitors are adjacent to or opposite each other. Show management will do it's best to avoid this situation.

Free samples may be distributed. If you wish to provide samples of food please contact us to receive our Public Health Form. Exhibitor is responsible for submitting the public health form to show management no later than Feb 23, 2019 and must provide their own proper handwashing station. Exhibitor agrees to abide by all procedures set out by Public Health Hamilton. There is a large walk in kitchen on the premises, as well as, a small kitchen.

FIRE SAFETY AND HEALTH REGULATIONS: The Exhibitor agrees to comply with local, municipal, and provincial laws, ordinances and regulations and the relations of the leasing venue, covering the safety, health and all other matters. All exhibit materials and equipment will be reasonably located and protected by safety guards and devices where necessary. Necessary fire precautions will be taken by the Exhibitor in regard to his displays. Gas tanks in any vehicles or equipment must be less than half-full and gas caps must be taped or locked. Batteries must be disconnected. The Exhibitor must ensure that steps are taken so that no lubricants are spilt on floor. Food vendors must bring health permit if providing samples at the show.

Exhibitors wishing to insure their goods must do so at their own expense.

UNOCCUPIED SPACE : The Show Management reserves the right, should any part of the Exhibitor's rented space on the opening day of the show, or should any space be forfeited due to failure to make proper payment, to rent said space in any other manner. This clause shall not be construed as affecting the obligation of the Exhibitor to pay the full amount specified in the present contract should the Show Management not resell the contract space.

INABILITY TO PERFORM :If show management should be prevented from holding the show by any cause beyond its control or if it cannot permit the Exhibitor to occupy his rented space due to circumstances beyond its control including, but not limited to, strike, fire, civil disobedience, inclement weather, lockout, acts of God, the Show Management will refund to the Exhibitor the amount of the rental paid by him, less a proportionate share of the show expenses and Show management shall have no further obligation or liability to the Exhibitor.

OFFICIAL CONTRACTORS: Where an official contractor has been designated by Show Management to perform services for Exhibitors such as rental of furniture, erection of exhibits, electrical work, plumbing, labour, or any other service, no Exhibitor or representative shall contract for such services unless permission has been secured in writing in advance from the Show Management.

I have read and fully understand the terms, conditions and regulations. The Exhibitor hereby agrees to abide by the Terms & Conditions and this acts as a binding contract. Please retain a copy for your records.

Signature \_\_\_\_\_

DATE \_\_\_\_\_